



केंद्रीय होम्योपैथी अनुसन्धान परिषद्

(स्वायत्त निकाय आयुष मंत्रालय, भारत सरकार)

CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

(An Autonomous Body of Ministry of AYUSH, Govt. of India)

जवाहर लाल नेहरू भारतीय चिकित्सा एवं होम्योपैथी अनुसन्धान भवन

Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan

61-65 संस्थागत क्षेत्र, डी-ब्लॉक के सामने, जनकपुरी, नई दिल्ली - 110058

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi - 110058



Advt. No. 130/2024-25

Dated: 05.03.2025

Vacancy announcement - Consultants in various disciplines

The Central Council for Research in Homoeopathy invite applications through e-mail/Speed post for engaging the following categories of Consultants for which interview will be held on a date and time which will be intimated to the candidates. The positions are to be filled up purely on contract basis initially for a period of one year. The applications may be submitted by e-mail/Speed post latest by 31.03.2025 upto 5.00 p.m..

S.No.	Name of the post	No. of posts
1.	Project Consultant (Civil Engineer)	One post
2.	Consultant (Accounts)	Two posts
3.	Consultant (Admn)	One post
4.	Consultant (Legal)	One post

The details about place of posting; essential qualification, experience, remuneration, etc. are available on the website of the Council, namely, www.ccrhindia.nic.in and www.ccrhindia.ayush.gov.in

Research Officer(H)/S-4/Admn. I/c



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रिक्ति घोषणा – विभिन्न विषयों में सलाहकार

केन्द्रीय होम्योपैथी अनुसंधान परिषद् निम्नलिखित श्रेणियों को शामिल करने के लिए ई-मेल/स्पीड पोस्ट के माध्यम से आवेदन आमंत्रित करती है, जिसके लिए साक्षात्कार की तिथि एवं समय की सूचना उम्मीदवारों को दी जाएगी। पदों को शुरू में एक वर्ष की अवधि के लिए पूरी तरह से अनुबंध के आधार पर भरा जाना है। आवेदन ई-मेल/स्पीड पोस्ट द्वारा दिनांक 31.03.2025 शाम 5:00 बजे तक जमा किए जा सकते हैं।

क्रम संख्या	पद का नाम	पदों की संख्या
1.	परियोजना सलाहकार (सिविल इंजीनियर)	01 पद
2.	सलाहकार (लेखा)	02 पद
3.	सलाहकार (प्रशासन)	01 पद
4.	सलाहकार (कानूनी)	01 पद

पोस्टिंग के स्थान के बारे में विवरण : आवश्यक योग्यता, अनुभव, पारिश्रमिक इत्यादि परिषद् की वैबसाइट www.ccrhindia.nic.in and www.ccrhindia.ayush.gov.in पर उपलब्ध है।

अनुसंधान अधिकारी हो./एस-4/प्रशा. प्रभारी

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No. of vacancies may be increased or curtailed as per need.

The details of qualifications, experience and other terms and conditions of engagement on these posts, date of interviews etc. will be intimated to the candidates through mail. The interested persons possessing the requisite qualifications, experience etc. may apply in the prescribed format alongwith two passport size photographs and related documents duly self attested copies of testimonials.

Name and No. of the post	Qualification/experience required:
Project Consultant (Civil Engineer) - One post	<p>Essential: B.E. (Civil) with 05 years post qualification experience or Officers having experience of working at the post of Assistant Engineer or equivalent from the Government of India, Attached & Subordinate offices, Autonomous Bodies/PSUs of the Government of India and conversant with General Financial Rules, DFPRs, administrative rules.</p> <p>Desirable Preference will be given to those candidates who have worked as Caretakers, handled upkeep and maintenance of the hospital or office building, dealing with PWD/ CPWD, preparing/checking estimates of construction repairs, painting, decorating, electrical and plumbing work etc..</p> <p>Job requirement: The Consultants are required to provide supportive supervision in the matter of planning and implementation of construction & maintenance projects of hospital and research Institutes of CCRH in different parts of the country and will have to undertake travel also, as per the requirement.</p>
Consultant (Accounts) - Two posts	<p>Essential:</p> <ol style="list-style-type: none"> 1. SAS pass or Certified CA/ICWA 2. 5 years post qualification experience <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience in Audit or Compilation of Annual Accounts of Autonomous Bodies 2. Experience in Supervisory level in Accounts/Audit <p>Job requirement: The selected person shall lead the Accounts Section of CCRH for compilation of annual accounts and advise management in</p>

	terms of record keeping in Accounts Section. The advise in accounting and administrative matters may also provided as and when required.
Consultant (Admn) – One post	<p>Essential:</p> <ol style="list-style-type: none"> 1. Officers retired from the post equivalent to Section Officers and above. 2. Must have experience of at least 10 years in supervisory level in Administration/Establishment/Audit/Service matters/Audit etc. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience in working of Autonomous Bodies. 2. Experience in working of DoPT/Do Pensioners/Do Exp. Etc. <p>Job requirement: The selected persons can be assigned duty for Internal Audit, Revision of recruitment rules, Post creation, Consultation for administration, service matters, supervision of Section etc.</p>
Consulant (Legal) – One post	<p>Essential:</p> <ol style="list-style-type: none"> 1. Officers retired from the post equivalent to Section Officer/Under Secretary/deputy Secretary/Director or equivalent in the Govt. of India/State Govt./attached and Subordinate offices/PSUs/Autonomous Bodies of Govt. of India with adequate experience in Legal and allied matters. 2. Must have experience of at least 10 years in supervisory level in Administration/Establishment/Audit/Service matters/Audit etc. <p>Desirable: Law Graduate will be given preference.</p> <p>Job requirement: The selected persons can be assigned duty related to legal/disciplinary/service matters and matters related to buildings.</p>
Age	Not exceeding 64 years on the date of interview.
Emoluments (per month)	For retired Govt. Servents, the latest guidelines of the Government of India, Ministry of AYUSH i.e. fixed monthly amount, arrived at by deducting the basic pension from the last pay drawn plus Transport Allowance or as per Ministry of Ayush letter No. A-41020/42020-E-II dated 01.04.2023.
Period of Engagement	Initially for a period of one year but is likely to be extended. C.C.R.H. reserves the rights to discontinue the services in between the contract period.
Place of Posting	Central Council for Research in Homoeopathy, J.L.N.B.C.& H Anusandhan Bhavan, 61-65, Institutional Area, D-Block, Janakpuri, New Delhi-58
Date and time of interview	Will be intimated to the candidates.
E-mail Id.	ad.ccrh@yahoo.com

General Instructions:

1. The candidate who fulfills the requirements may apply in the prescribed format (Annexure-I) alongwith self attested photocopies of certificates of qualification, experience, mark sheet, birth certificate, Pass port size photograph, Pension Payment Order etc..
2. The appointment will be made on the recommendation of a duly constituted Selection Committee for this purpose. The shortlisted eligible candidates will be called for interview/discussions.
3. The engagement will be tenure/project based.
4. NO TA/DA will be paid for attending the interview.
5. The assignment is on a full time basis and the Consultant will be required to attend the office on all working days and on holidays, if required, on account of exigencies of work.
6. The Consultant shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.
7. The Income tax or any other tax will be deducted at source as per the Government instructions. Necessary TDS certificate will be issued to them.
8. The Consultant will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
9. No Consultant shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Department/organization, without the express written consent of the Department/organization.
10. The Consultant shall be bound to handover the entire set of records of assignment to the Department before the expiry of the contract, and before the final payment is released by the Department/organization.
11. The Consultant would be required to sign a non-disclosure undertaking as per the Annexure.
12. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.
13. The Consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department/organization or will be indulge in any activity outside the terms of employment/contractual assignment.
14. The Consultant shall not claim any benefit/compensation/absorption/regularization of service with the Department under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
15. The Consultant engaged from the open market shall give a Bond at the time of initial engagement/renewal to the effect that their engagement shall not confer any right/claim for regularization of his/her service in the Department.
16. The Department/organization retains the right to terminate the contract at any time without giving any notice and also without assigning any reason.
17. The retired government servants will be considered for post-retirement engagement only on receipt of vigilance clearance/vigilance inputs, subject to the conditions laid down by the Central Vigilance Commission's (CVC) Circular No. 07/05/21 dated 03.06.2021.



CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

Application format for the post of

Affix one attested Passport size coloured photograph

A	Personal Particulars			
1.	Name in Block Letters			
2.	Father's / Husband Name			
3.	Address			
4.	Date of Birth			
5.	Mobile No.			
6.	E-mail ID			
B	Educational Qualifications			
	Examination Passed/name of degree	Name of University/ Board	Year of Passing	Division
1.				
2.				
3.				
4.				
5.				
C	Experience			
	Name of Organization	Designation	Period of work (From -To)	Nature of work Done
1.				

2.				
3.				
4.				
5.				
Total Experience =				
D	Knowledge of computer programs:			
E	Details of training programs attended:			
F	Any additional information relevant to the job:			

Certified that the information furnished above is correct to the best of my knowledge and belief.

(Signature of the Candidate)

Dated: