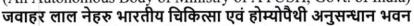
# केंद्रीय होम्योपैथी अनुसन्धान परिषद्

(स्वायत् निकाय आयुष मंत्रालय, भारत सरकार)



#### CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

(An Autonomous Body of Ministry of AYUSH, Govt. of India)





Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan 61-65 संस्थागत क्षेत्र ,डी-ब्लॉक के सामने ,जनकपुरी ,नई दिल्ली - 110058 61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi – 110058

Advt. No. 150/2025-26

Dated:

16.05.2026

### Vacancy announcement - Consultants in various disciplines

The Central Council for Research in Homoeopathy invite applications through e-mail/Speed post for engaging the following categories of Consultants for its Central Research Institute for Homoeopathy, Jaipur (Rajasthan) for which interview will be held on a date and time which will be intimated to the candidates. The positions are to be filled up purely on contract basis initially for a period of one year. The applications may be submitted by e-mail/Speed post latest by 10.06.2025 upto 5.00 p.m..

| S.No. | Name of the post      | No. of posts |
|-------|-----------------------|--------------|
| 1.    | Consultant (Accounts) | One post     |
| 2.    | Consultant (Admn)     | One post     |

The details about place of posting; essential qualification, experience, remuneration, etc. are available on the website of the Council, namely, www.ccrhindia.nic.in and www.ccrhindia.ayush.gov.in

Assistant Director(H)/S-4/Admn. I/c

# होम्योपैथी अनुसन्धान परिषद्

(स्वायत् निकाय आयुष मंत्रालय्, भारत सरकार)

## CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

(An Autonomous Body of Ministry of AYUSH, Govt. of India) जवाहर लाल नेहरु भारतीय चिकित्सा एवं होम्योपैथी अनुसन्धान भवन

Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan 61-65 संस्थागत क्षेत्र ,डी-ब्लॉक के सामने ,जनकपुरी ,नई दिल्ली - 110058

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi – 110058

Advt. No. 150/2025-26

Dated:

16.05.2025

## रिक्ति घोषणा – विभिन्न विषयों में सलाहकार

केन्द्रीय होम्योपैथी अनुसंधान परिषद् निम्नलिखित श्रेणियों को शामिल करने के लिए ई-मेल/स्पीड पोस्ट के माध्यम से आवेदन आमंत्रित करती है, जिसके लिए साक्षात्कार की तिथि एवं समय की सूचना उम्मीदवारों को दी जाएगी । पदों को शुरू में एक वर्ष की अविध के लिए पूरी तरह से अनुबंध के आधार पर भरा जाना है । आवेदन ई-मेल/स्पीड पोस्ट द्वारा दिनांक 10.06.2025 शाम 5:00 बजे तक जमा किए जा सकते हैं ।

| कम संख्या | पद का नाम         | पदों की संख्या |
|-----------|-------------------|----------------|
| 1.        | सलाहकार (लेखा)    | 01 पद          |
| 2.        | सलाहकार (प्रशासन) | 01 पद          |

पोस्टिंग के स्थान के बारे में विवरण : आवश्यक योग्यता, अनुभव, पारिश्रमिक इत्यादि परिषद् की वैबसाइट www.ccrhindia.nic.in and www.ccrhindia.ayush.gov.in पर उपलब्ध है ।

सहायक निदेशक (ही.) / एस-4 / प्रशा. प्रभारी

The Central Council for Research in Homoeopathy invite applications through e-mail/speed post for engaging the following categories of Consultants for its Centre at Central Research Institute for Homoeopathy, Jaipur (Rajasthan) for which interview will be held on a date and time which will be intimated to the candidates. The positions are to be filled up purely on contract basis initially for a period of one year. The applications may be submitted by e-mail/speed post latest by 10.06.2025 upto 5.00 p.m.

| S.No. | Name of the post      | No. of posts |
|-------|-----------------------|--------------|
| 1.    | Consultant (Accounts) | One post     |
| 2.    | Consultant (Admn)     | One post     |

No. of vacancies may be increased or curtailed as per need.

A. Car

The details of qualifications, experience and other terms and conditions of engagement on these posts, date of interviews etc. will be intimated to the candidates through mail. The interested persons possessing the requisite qualifications, experience etc. may apply in the prescribed format alongwith two passport size photographs and related documents duly self attested copies of testimonials.

| Name and No. of the post | Qualification/experience required:                             |  |
|--------------------------|--|--|
| Consultant (Accounts) -  | Essential:   |  |
| One post                 | <ol> <li>SAS pass or Certified CA/ICWA</li> </ol>              |  |
|                          | 2. 5 years post qualification experience                       |  |
|                          | Desirable:   |  |
|                          | 1. Experience in Audit or Compilation of Annual                |  |
|                          | Accounts of Autonomous Bodies                                  |  |
|                          | 2. Experience in Supervisory level in Accounts/Audit           |  |
|                          | Job requirement:   |  |
|                          | The selected persons shall lead the Accounts Section of the    |  |
|                          | Institute for compilation of annual accounts and advise        |  |
|                          | management in terms of record keeping in Accounts Section.     |  |
|                          | The advise in accounting and administrative matters may also   |  |
|                          | provided as and when required.                                 |  |
| Consultant (Admn) – One  |  |  |
| post                     | 1. Officers retired from the post equivalent to Section        |  |
|                          | Officers and above.  |  |
|                          | 2. Must have experience of at least 10 years in supervisory    |  |
|                          | level in Administration/Establishment/Audit/Service            |  |
|                          | matters/Audit etc.   |  |
|                          | Desirable:   |  |
|                          | 1. Experience in working of Autonomous Bodies.                 |  |
|                          | 2. Experience in working of DoPT/Do Pensioners/Do Exp.         |  |
|                          | Etc.   |  |
|                          | Job requirement:   |  |
|                          | The selected persons can be assigned various duties related to |  |
|                          | administration, service matters, supervision of Section etc    |  |
| Age                      | Not exceeding 64 years on the date of interview.               |  |
|                          |  |  |
| Emoluments (per month)   | For retired Govt. Servents, the latest guidelines of the       |  |
|                          | Government of India, Ministry of AYUSH i.e. fixed monthly      |  |

| amount, arrived at by deducting the basic pension from pay drawn plus Transport Allowance or as per Minist Ayush letter No. A-41020/42020-E-II dated 01.04.20  Period of Engagement  Initially for a period of one year but is likely to be expected.  C.C.R.H. reserves the rights to discontinue the service between the contract period. |   |
|---|---|
| Place of Posting  | Central Research Institute for Homoeopathy,<br>Sector-26, Pratap Nagar, Jaipur-302033 (Rajasthan) |
| ,   | Telephone: 0141-2796553   |
| Date and time of interview  | Will be intimated to the candidates.  |
| E-mail Id.  | crihjaipur@gmail.com  |

#### **General Instructions:**

- 1. The candidate who fulfills the requirements may apply in the prescribed format (Annexure-I) alongwith self attested photocopies of certificates of qualification, experience, mark sheet, birth certificate, Pass port size photograph, Pension Payment Order etc..
- 2. The appointment will be made on the recommendation of a duly constituted Selection Committee for this purpose. The shortlisted eligible candidates will be called for interview/discussions.
- 3. The engagement will be tenure/project based.
- 4. NO TA/DA will be paid for attending the interview.
- 5. The assignment is on a full time basis and the Consultant will be required to attend the office on all working days and on holidays, if required, on account of exigencies of work.
- 6. The Consultant shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.
- 7. The Income tax or any other tax will be deducted at source as per the Government instructions. Necessary TDS certificate will be issued to them.
- 8. The Consultant will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
- 9. No Consultant shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Department/organization, without the express written consent of the Department/organization.
- 10. The Consultant shall be bound to handover the entire set of records of assignment to the Department before the expiry of the contract, and before the final payment is released by the Department/organization.
- 11. The Consultant would be required to sign a non-disclosure undertaking as per the Annexure.
- 12. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed.
- 13. The Consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department/organization or will be indulge in any activity outside the terms of employment/contractual assignment.
- 14. The Consultant shall not claim any benefit/compensation/absorption/regularization of service with the Department under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.

- 15. The Consultant engaged from the open market shall give a Bond at the time of initial engagement/renewal to the effect that their engagement shall not confer any right/claim for regularization of his/her service in the Department.
- 16. The Department/organization retains the right to terminate the contract at any time without giving any notice and also without assigning any reason.
- 17. The retired government servants will be considered for post-retirement engagement only on receipt of vigilance clearance/vigilance inputs, subject to the conditions laid down by the Central Vigilance Commission's (CVC) Circular No. 07/05/21 dated 03.06.2021.

Assistant Director(H)/S-4/Admn. I/c

### CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

| Application format for the | post of |
|----------------------------|---------|
|----------------------------|---------|

Affix one attested Passport size coloured photograph

| A  | Personal Particulars              |                                 |                                       |                           |
|----|-----------------------------------|---------------------------------|---------------------------------------|---------------------------|
| 1. | Name in Block Letters             |                                 |                                       |                           |
| 2. | Father's / Husband Name           |                                 |                                       |                           |
| 3. | PPO No.                           |                                 |                                       | :                         |
| 4. | Address                           |                                 |                                       |                           |
| 5. | Date of Birth                     |                                 |                                       |                           |
| 6. | Mobile No.                        |                                 |                                       |                           |
| 7. | E-mail ID                         |                                 |                                       |                           |
| В  | Educational Qualifications        |                                 |                                       |                           |
|    | Examination Passed/name of degree | Name of<br>University/<br>Board | Year of<br>Passing                    | Division                  |
| 1. |                                   |                                 |                                       |                           |
| 2. |                                   |                                 |                                       |                           |
| 3. |                                   | st.                             |                                       |                           |
| 4. |                                   |                                 |                                       | 5                         |
| 5. |                                   |                                 |                                       |                           |
| С  | Experience                        |                                 |                                       |                           |
| s  | Name of Organization              | Designation                     | Period<br>of<br>work<br>(From<br>–To) | Nature<br>of work<br>Done |

| 1.                 |   |  |
|--------------------|---|--|
| 2.                 |   |  |
| 3.                 |   |  |
| 4.                 |   |  |
| 5.                 |   |  |
| Total Experience = |   |  |
| D                  | Knowledge of computer programs:                 |  |
| Е                  | Details of training programs attended:          |  |
| F                  | Any additional information relevant to the job: |  |
|                    |   |  |

Certified that the information furnished above is correct to the best of my knowledge and belief. Further, I was clear from the vigilance angle at the time of retirement.

(Signature of the Candidate)

Date: