



M. A. I. D. S.
Govt. of NCT of Delhi

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Maulana Azad Institute of Dental Sciences

“M.A.I.D.S. Complex, B.S. Zafar Marg, New Delhi – 110002”

NOTICE

Subject: Recruitment on “**Contract Basis**” for the following posts for the Project entitled “**Management of Chemotherapy and radiotherapy induced Oral mucositis in head and neck cancer with add on homeopathy to standard care versus the standard care- A Randomized Controlled Clinical Trial**” sanctioned by Central Council for Research in Homeopathy, Ministry of AYUSH, Government of India at MAIDS.

Opening date of receipt of application	15-05-2025 (THURSDAY)
Closing date of receipt of applications	30-05-2025 (FRIDAY) upto 4PM

Applications are invited for recruitment of following posts on contractual basis (extendable upto the maximum duration of 02 years) for the above said Project sanctioned by Central Council for Research in Homeopathy, Ministry of AYUSH, Government of India.

Eligible candidates may submit their duly filled application form, Brief CV (limited to 2-3 pages) & passport size photograph along with relevant documents in Administration Branch, 5th Floor, Phase-2 building, Maulana Azad Institute of Dental Sciences, New Delhi-110002 **on or before 30-05-2025 upto 4PM**. The shortlisted candidates shall be called for interview, the details of which will be communicated on the institution website (www.maids.delhi.gov.in).

The details of the notified post are mentioned below: -

S. No.	Post	Vacancy	Salary	Qualifications & Essentials	Age limit (as on 30-05-2025)
1.	Senior Research Fellow (Dental) <u>Tenure-</u> <u>Initially for 1 year</u>	01	Rs. 42,000 + HRA per month	a) Essential: - <ul style="list-style-type: none">B.D.S from DCI recognized Dental College or MDS (preferably in Oral Medicine & Radiology)Registered with State Dental Council b) Desirable: - <ul style="list-style-type: none">01 year Research Experience in Govt. recognized/ approved Institution/ Hospital	35 years

2.	Senior Research Fellow (Homeopathy) <u>Tenure- Initially For 1 year</u>	01	Rs. 42,000/- + H.R.A. per month	<p>a) Essential: -</p> <ul style="list-style-type: none"> PG in Homeopathy from a recognized Statutory Board/ Council university included in 2nd Schedule to CCH Act, 1973 Enrolment on the Central Register of CCH or State Board of Homeopathy <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Degree in Homeopathy from a recognized University/ Institute Enrolment on the Central Register of CCH or State Board of Homeopathy 03 (three) years research Experience <p>b) Desirable: -</p> <ul style="list-style-type: none"> NET/ GATE/ RET qualified candidate will be given preference Knowledge of basic computer operation. 	35 years
3.	Office Assistant <u>Tenure- Initially for 1 year</u>	01	Rs. 24,356/- per month (as per GNCTD rates)	<p>a) Essential: -</p> <ul style="list-style-type: none"> Graduate in any discipline from a recognized University. Should have good communication, writing ability and interpersonal skills. Knowledge of computer applications such as MS Word, MS Excel and Power Point. <p>b) Desirable: -</p> <ul style="list-style-type: none"> 01 year working experience in a Govt. recognized/ approved Institution/ Hospital 	18-30 years

Prof. Sunita Gupta (SAG)
Principal Investigator

TERMS AND CONDITIONS AND INSTRUCTIONS

Mode of Selection for the Post	Subsequent to scrutiny of documents, shortlisted candidates will be called for Interview
How to Apply	<ul style="list-style-type: none"> • The application form is available on the website www.maids.delhi.gov.in. The applicants must fill in the prescribed form available on the institute website. • Complete Application along with the documents shall be submitted directly by hand or by Post on or before <ul style="list-style-type: none"> i. Date: 30-05-2025 (Friday) upto 4 PM ii. Address: Administration Branch, 5th Floor, Phase-2 building, Maulana Azad Institute of Dental Sciences, New Delhi-110002. iii. Mention <u>the Name of the Project and Post applied for on top of the Envelope.</u> iv. Please note that a copy of the same may also be mailed to oralmucositisayurgyan@gmail.com.
Documents to be attached with Application form	<ul style="list-style-type: none"> a) Self-attested copies of certificates in support of Age, Experience, Qualifications, Publications and Other Qualifications (Technical/Professional) if any. b) Brief CV (limited to 2-3 pages) and c) Passport Size Photograph

1. This post is purely on contract basis. The incumbent will also have no right for the regular appointment.
2. **Duration of Contract is** for a period of **01 YEAR** initially and extendable upto the maximum duration of 02 years.
3. Age and experience will be reckoned as on the last date of closure of application.
4. Those whose results are awaited can also apply for the post.
5. Late/ Incomplete applications shall not be entertained and rejected straight away, without any communication and correspondence.
6. Appointment can be terminated at any time during the engagement from either side after serving a notice period of one month.
7. The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notices etc.
8. Candidates already employed should submit a “No Objection Certificate” from their employer at the time of interview failing which he/she will not be allowed to appear in the interview.

9. “Call for Interview” shall be displayed on the Institution Website (www.maids.delhi.gov.in).

Kindly follow the Institution Website for updates and information.

10. No TA/DA or other allowances will be paid to the candidate for interview or for joining the post.

11. Leaves shall be as per the ICMR’s policy for project.

12. The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard in any circumstances.

13. A list of Selected Candidates as well as Wait list candidates shall be displayed on the Institution Website i.e. www.maids.delhi.gov.in.

14. In case of any query, kindly contact Dr. Shikha +91-9910419028, between 02.00 to 04.00 pm only from Monday to Friday.

“The Institute will not be responsible for any postal delay on the part of any delivery agency”

Kindly follow the Institution Website for further updates and information.
(www.maids.delhi.gov.in)

MAULANA AZAD INSTITUTE OF DENTAL SCIENCES

(An Autonomous Institution under GNCT of Delhi)

MAMC Complex, B. S. Zafar Marg, New Delhi-110002

Affix Recent
Passport Size
Photograph

APPLICATION FORM

Applied for Post of - _____

1.	Name (IN BLOCK LETTERS)	
1A.	Gender	Male: <input type="checkbox"/> Female: <input type="checkbox"/>
2.	Father/Husband's Name (In Block Letters)	
3.	Permanent Address (In Block Letters)	
	State	
	Pin No.	
4.	Postal Address (In Block Letters)	
	State	
	Pin No.	
5.	Contact Number:	
6.	Email ID	
7.	Date of Birth	

8. Educational Qualifications: *(Enclose self-attested copy of all the marksheets & certificates)*

S.No.	Qualifications	Subjects/ Specialty	Board/ Institute/ University	Year of Passing	Marks Obtained in Percentage
1.	Matriculation				
2.	Sr. Secondary				
3.	Graduation				
4.	Post-Graduation (MDS/ M.Sc.)				
5.	Others				

9. Details of Work Experience: - *(Enclose self-attested copy of its supporting documents)*

Place of Work – Name of Hospital/ Institute/ Clinic with Address	Designation	Pay Scale or Gross Salary	Period of Employment	
			From	To

10. Research Work/ Published work/ Scholarship/ Fellowships: - *(Attach enclosures as supporting documents)*

DECLARATION

I hereby declare that the entries in the above columns are true to the best of my knowledge, belief and nothing has been concealed or misrepresented.

Date:

Signature of the Candidate: _____

Name of the Candidate: _____